

Notice of Meeting



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Governance Committee

Monday 20th November 2023 at 6.30 pm

in the Council Chamber, Council Offices,
Market Street, Newbury

Note: This meeting can be streamed live here: <https://www.westberks.gov.uk/governanceethicscommitteelive>

Date of despatch of Agenda: Thursday, 9 November 2023

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Sadie Owen on 01635 519052
e-mail: Sadie.Owen1@westberks.gov.uk

Further information and Minutes are also available on the Council's website at www.westberks.gov.uk



WestBerkshire
C O U N C I L

Agenda - Governance Committee to be held on Monday, 20 November 2023 (continued)

- To:** Councillors Erik Pattenden (Chairman), Howard Woollaston (Vice-Chairman), Dominic Boeck, Jeremy Cottam, Iain Cottingham, Owen Jeffery, David Marsh, Christopher Read, Louise Sturgess, Simon Carey, Bill Graham and David Southgate
- Substitutes:** Councillors Anne Budd, Dennis Benneyworth, Carolyne Culver, Paul Dick, Janine Lewis and Stephanie Steevenson
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Agenda

Part I

		Page No.
1	Apologies To receive apologies for inability to attend the meeting (if any).	1 - 2
2	Minutes To approve as a correct record the Minutes of the meeting of this Committee held on 25 September 2023.	3 - 8
3	Declarations of Interest To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' Code of Conduct .	9 - 10
4	Forward Plan Purpose: to consider the Forward Plan for the next 12 months.	11 - 12
5	Membership of the Constitution Review Task Group - Verbal Item	
6	External audit letter - financial sustainability (G4464) Purpose: to inform members that Grant Thornton (GT) have written to the Council about concerns on financial sustainability. The letter is shared with the committee to consider and provide questions to the external auditors or management of the implications of the letter.	13 - 20



7 Outcome of the External Assessment of Internal Audit (G4465) 21 - 40

Purpose: under the Public Sector Internal Audit Standards (PSIAS), there is a requirement for councils to have an external assessment of their Internal Audit Service at least once every five years. The assessment is to check to what extent the Internal Audit Service complies with the PSIAS, which are a mandatory requirement. A review was undertaken in June of this year, this report provides members with the outcome of the review.

Sarah Clarke
Service Director: Strategy and Governance

West Berkshire Council is committed to equality of opportunity. We will treat everyone with respect, regardless of race, disability, gender, age, religion or sexual orientation.

If you require this information in a different format or translation, please contact Sadie Owen on telephone (01635) 519052.

